

GOVERNMENT OF ASSAM
OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS &
HEAD OF FOREST FORCE, ASSAM

ARANYA BHAWAN, PANJABARI, GUWAHATI-781037

Phone No. (Office) 0361-2541319

Fax No. 0361-2547386

E Mail- hoff-assam@gov.in

No. FG.1/Canteen/2018

Dated Guwahati the 17th April/2018

NOTICE INVITING QUOTATION FOR RUNNING THE DEPARTMENTAL CANTEEN

Sealed quotation affixing Court fee stamp of Rs. 8.25 (Rupees eight & twenty five paisa) along with Earnest Money of Rs. 25,000/- (Rupees Twenty Five Thousand) only are hereby invited from the intending person / party/ firm for running the departmental canteen for officers and staff in Aranya Bhawan, Panjabari, Guwahati-37. The intending person / party / firm shall quote the rent per annum for running the Canteen. The quotation will be received upto at 3:00 P.M. (IST) on 25th April 2018. The quotation will be opened on the same day at 4:00 P.M. (IST) in presence of interested persons or their representative, in the office of the Principal Chief Conservator of Forests and Head of Forest Force, Assam, Aranya Bhawan, Panjabari, Guwahati-37 as per terms & conditions.

Earnest Money of Rs. 25,000/- (Rupees Twenty Five Thousand) only shall have to be submitted by quotationer as Bank Draft drawn in favour of Principal Chief Conservator of Forests and Head of Forest Force, Assam along with the quotation.

The earnest Money of the quotationer will be refunded / released after signing MoU and observing all official formalities.

The interested parties may visit the office premise during office hours within the 23rd April, 2018 to have a look at the facilities available for running the canteen and to make an assessment of business potential at Panjabari with the help of Range Officer, Head Quarter Range, O/o the PCCF & HoFF, Assam.

The Principal Chief Conservator of Forests and Head of Forest Force, Assam reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

TERMS & CONDITIONS

1. The facility shall be leased out initially for a period of one year extendable further based on review of the performance.
2. The rent shall be paid by the successful party to the department on quarterly basis.
3. The department shall not provide any additional equipment / facility other than presently available.
4. The successful party shall be required to pay for electricity / water / maintenance charge etc. to the department.
5. The contractor shall have to finalize the menu and rates in consultation with and approval of the PCCF & HoFF, Assam.
6. The successful party shall be required to maintain absolute hygiene in the kitchen and dining area.
7. The food quality shall be subject to periodical review.
8. The contract shall be subject to termination if the food quality and hygiene etc. are found to be not maintained properly.
9. The party shall have to deal with the officers and staff on individual basis and the department shall not be liable to pay any debt on account of anyone.


(Sri Aniruddha Dey)

Deputy Conservator of Forest (M&E)
O/o the Principal Chief Conservator of Forests
& Head of Forest Force, Assam,
Panjabari, Guwahati-37

Dated Guwahati the 17th April/2018

Memo No. FG.1/Canteen/2018

Copy to Range Officer, Head Quarter Range, O/o the PCCF & HoFF, Assam for information and necessary action.


Deputy Conservator of Forest (M&E)

O/o the Principal Chief Conservator of Forests
& Head of Forest Force, Assam,
Panjabari, Guwahati-37