

**GOVERNMENT OF ASSAM  
OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS &  
HEAD OF FOREST FORCE, ASSAM,  
ARANYA BHAWAN, PANJABARI, GUWAHATI-781037**

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No. FG.1/Canteen/2017

Dated Guwahati, the 7<sup>th</sup> Dec. /2017

**SHORT QUOTATION FOR RUNNING THE DEPARTMENTAL CANTEEN**

Sealed quotation affixing Court fee stamp of Rs. 8.25 (Rupees eight & twenty five paisa) along with Earnest Money of Rs. 5,000/- (five thousand) only are hereby invited from the intending person/party/firm for running the departmental canteen for officers and staff in Aranya Bhawan, Panjabari, Guwahati-37. The quotation will be received upto at 3:00 P.M. on 21<sup>st</sup> December, 2017. The quotations will be opened on the same day at 4.00 P.M. in presence of interested persons or their representative, in the office of the Principal Chief Conservator of Forests and Head of Forest Force, Assam, Aranya Bhawan, Panjabari, Guwahati-37 as per terms & conditions. The detailed documents may be collected from the office during working hours. It is also available on our website at [www.forest.assam.gov.in](http://www.forest.assam.gov.in)

Earnest Money of Rs. 5,000/- (five thousand) only against quotationer as Bank Draft drawn in favour of Principal Chief Conservator of Forests & Head of Forest Force, Assam shall have to be submitted by the quotationer along with the quotation.

The earnest money of the quotationer will be refunded/ released after signing MoU and observing all official formalities.

The interested parties may visit the office premise during office hours within the 18<sup>th</sup> December, 2017 to have look at the facilities available for running the canteen and to make an assessment of business potential at Panjabari with the help of Range Officer, Head Quarter Range, O/o the PCCF & HoFF, Assam.

**The Principal Chief Conservator of Forests and Head of Forest Force, Assam reserves the right to accept or reject any or all the tenders without assigning any reason thereof.**

**TERMS & CONDITIONS**

1. The facility shall be leased out initially for a period of one year.
2. The department shall not provide any additional equipment/facility other than presently available.
3. The successful party shall be required to pay for electricity/water/maintenance charge etc. to the department.
4. The successful party shall be required to maintain absolute hygiene in the kitchen and dining area.
5. The food quality shall be subject to periodical review.
6. The contract shall be subject to termination if the food quality and hygiene etc. are found to be not maintained properly.
7. The party shall have to deal with the officers and staff on individual basis and the department shall not be liable to pay any debt on account of anyone.

Memo No.FG.1/Canteen/2017

Dated Guwahati, the 7<sup>th</sup> Dec. /2017

Copy to the Range Officer, Head Quarter Range, O/o the PCCF & HoFF, Assam for information and necessary action.

Chief Conservator of Forests (IT)  
O/o the Principal Chief Conservator of Forests &  
Head of Forest Force, Assam,  
Panjabari, Guwahati-37.